



VERSIONS

All Employees (20 min)

WHAT'S COVERED

- [Safety](#)

COURSE EXPERTS

COURSE

Workplace Safety

4th Edition

Respect



Cultivating a Culture of Conscious Safety

While OSHA and other applicable laws require employers to provide a safe workplace, workplace/office safety training is more than just a legal matter. A safe workplace increases employee satisfaction, enhances performance, limits liability, and avoids costly conflict and distraction. The first line of defense against workplace injuries—the first step in creating a healthy workplace and safety-aware workplace—is an informed workforce. Managers and employees need to understand the basics of workplace (office) safety, including workplace violence, the basics of an illness and injury prevention plan, and the importance of reporting.

NEW

California Compliant Injury and Illness Prevention Program Template

[Download Template →](#)

Course Description

This is a general online workplace/office safety training course to teach people the basics of workplace safety including common safety issues, the employer's safety program (if applicable), reporting injuries, office ergonomics, and workplace violence. Learners also have direct access to Emtrain's Course Experts and can confidentially ask questions via our innovative Expert Q&A feature.

Key Concepts

- Common workplace safety issues and basics of employer's workplace safety program, if applicable
- How to spot workplace ergonomic issues
- How to spot signs of workplace violence
- The importance of reporting

Course Features

- Access to our Anonymous Ask the Expert tool
- Rich video scenarios based on real-world events
- Built-in employee sentiment surveys
- 50+ Machine Translation Options
- Optional program timer
- Policy acknowledgement tool
- Extensive customization options

Lessons
Workplace Safety and You
We all have a stake in keeping our workplace - and people - safe.
Why Workplace Safety Matters
Workplace safety is about more than following policies and regulations. It's about raising awareness and taking action to reduce the risk to you, your co-workers, and communities.
Common Safety Issues
Workplace safety covers a lot of ground - and some things may be beyond your personal control. But many injuries are caused by simple missteps that everyone needs to be on the guard for.
Workplace Ergonomics
Ergonomics tries to reduce stress and injuries - and increase your efficiency. It includes small things you can do that can really impact the likelihood and severity of injury at work.
What Is Workplace Violence?
Sensational workplace violence tragedies are often in the news. But workplace violence covers a lot more ground than that - and impacts people in more ways than you might at first think.
Warning Signs
There are usually warning signs before most workplace violence situations happen. Learning to spot and report them is an important way to keep our workplace safe.
Responding to a Workplace Violence Situation
What to do if you ever face a workplace violence situation.

Responding to an Active Shooter
Our organization takes our safety seriously. While an active shooter situation is very unlikely to every happen, it's best to know how to respond.
Policies and Guidance
Workplace Safety Policies and Guidance.
Post-Program Survey
A chance for learners to give feedback on the training and the health of your organization in this area.