



COURSE

# HIPAA

2nd Edition

Ethics



## How to Handle PHI with Care

The Health Insurance Portability and Accountability Act (HIPAA) is a complicated set of statutory and regulatory requirements that govern how protected health information is created, accessed, stored, and transmitted. HIPAA Compliance Training is a critical measure for any employer handling Personal Health Information (PHI) because HIPAA violations can lead to highly disruptive and expensive investigations, fines and litigation expenses. But beyond that, the way you treat sensitive and personal healthcare information plays a critical role in how you engage your clients and the individuals involved. How you approach HIPAA and treat sensitive healthcare information can either strengthen - or compromise - both your organization's culture and reputation.

### Course Description

The HIPAA training for healthcare helps in understanding and correctly applying requirements related to the Health Insurance Portability and Accountability Act (HIPAA). This online HIPAA training is critical for any organization collecting, using, handling, and storing Personal Health Information.

### Key Concepts

- What is HIPAA and what does it attempt to do?
- What are covered entities, business associates, and sub-business associates?
- What is PHI and ePHI?
- What is the Privacy Rule and what does it require?
- Patient access to health records
- What is the Security Rule and what does it require?
- Security incidents and HIPAA violations
- Reporting requirements
- The role of state laws
- Common violations and precautions

### Course Features

- Access to our Anonymous Ask the Expert tool
- Rich video scenarios based on real-world events
- Built-in employee sentiment surveys
- 50+ Machine Translation Options
- Optional program timer
- Policy acknowledgement tool
- Extensive customization options

#### VERSIONS

All Employees (60 min)

#### WHAT'S COVERED

- [HIPAA \(Health Insurance Portability & Accountability Act\)](#)
- [Patient Records](#)
- [PHI \(Protected Health Information\)](#)
- [Privacy Laws](#)

# Lessons

## Introduction

This course will teach you about the rules around personal health information - and why they matter so much to the people involved and our organization.

## What Is HIPAA?

Reviews the Health Insurance Portability and Accountability Act - and who and what it covers.

## PHI or Not?

Reviews Personal Health Information as a key aspect of HIPAA, and what it does - and doesn't - include.

## Who Is Subject to HIPAA?

Defining covered entities, business associates, and sub-business associates.

## The Privacy Rule

Understanding the Privacy Rule under HIPAA and its impact on how we use PHI.

## Understanding the Privacy Rule

Understanding the practical impact of the Privacy Rule.

## Patient Records

How we use and treat patient records under HIPAA.

## The Security Rule

Understanding the Security Rule under HIPAA.

## The Role of State Laws in HIPAA

Reviews the role state laws play under the federal law of HIPAA.

## Security Incidents and Breaches

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Understanding the difference between a "security incident" and a "security breach" and what reaction each requires.                                                                           |
| <b>Reporting Requirements Under HIPAA</b>                                                                                                                                                     |
| Identifying when and how security incidents and breaches are reported to authorities.                                                                                                         |
| <b>Common Violations and Precautions</b>                                                                                                                                                      |
| HIPAA violations come in all forms - but a surprisingly large number of expensive missteps start with simple mistakes. Learn why day-to-day behavior can have such a big impact in this area. |
| <b>Penalties</b>                                                                                                                                                                              |
| Understanding the cost of missteps under HIPAA.                                                                                                                                               |
| <b>Our Policy and Reporting</b>                                                                                                                                                               |
| Reviews HIPAA policy and guidance.                                                                                                                                                            |
| <b>Post-Program Survey</b>                                                                                                                                                                    |
| A post-program survey on the learning experience.                                                                                                                                             |